## 3.6 Manage Departments

### 3.1.1 Description

An Office Administrator who has been authenticated can create a department. Department creation requires creating and then assigning an account to the position of Office Administrator for the created department.

### 3.1.2 Functional requirements

**Admin.CreateDept:** **Creating a Department**

.Confirm: Hornet CardGen shall confirm that the Office Administrator wishes to create a new department.

.Yes: If the Office Administrator wishes to proceed then the Office Administrator will be prompted to enter department creation information.

.Name: Hornet CardGen shall prompt the Office Administrator for the department name.

.OfficeAdmin: Hornet CardGen shall prompt the Office Administrator to create a new Office Administrator for the new department (see 3.4).